



DIRECTORS' REPORT FORM

Sister City Affiliation or Committee Name: Culver City

Date: 08-19-2011 Reporter's Name: Barbara Honig

Let's save time for everyone! Please write your report down beforehand and read it at the meeting. Submit your report to the Program Coordinator after the meeting to ensure accuracy in the minutes. In the interest of conserving space, the Recording Secretary may edit report to include the most relevant information. Report should not exceed one page.

Report on the 49th Annual US /Mexico Sister Cities Assoc. Annual Conference to take place March 2-4, 2012. Registration will remain \$150 as last year. The conference will include the use of the Culver City Council Chambers for the Keynote Speakers and workshop, other locations at city hall including a break-out room for on-going refreshments and an auxiliary conference room for workshops. Some tables and chairs will be provided for vendors that will be situated outdoors in the City Hall Plaza by the tiled fountain. We would appreciate the information on the vendors from last year's conference and connections to those vendors and any others by board members who have them.

The Culver Hotel is the conference hotel and they will provide a conference registration area that will not interfere with the hotel lobby and will also provide a unique venue for the youth Delegation workshops and the Board of Director's meetings. Fifteen rooms are already reserved and ready for reservations. They will increase the held number by five so we would encourage all of you ready to reserve to do so now so we can increase the reserved number. The Culver Hotel will provide a continental breakfast daily for registered guests, NOTE, their food is amazing. The hotel is directly across the plaza from the Art Nouvelle Pacific Theater for those interested in a movie Friday night. Other trendy venues are within walking distance of the hotel for Friday evening but we're working on some live entertainment.

If your schedule permits and you are interested, you can also be a part of the studio audience for *Jeopardy!* or *Wheel of Fortune*. (We suggest calling as soon possible 800/482-9840 for tickets).

We have not begun working on program and would want input from Board members as well as the conference committee ASAP so we can get started securing speakers.

We are also planning to offer a Pre-conference activity on Friday morning between the hours of 10:30 - 2:30pm. We are arranging guided viewing of Spanish Immersion classrooms on our campuses. Gourmet bag lunches will be pre-ordered. \$35.00 cost will include bus transportation and lunch. This will only happen if a pre-set number of conference attendees sign-up. This activity could be a post-conference activity on Monday. Which do you think would be best.

We are still negotiating with Sony for the Saturday Night Dinner and Akasha restaurant for the Saturday luncheon. We believe transportation will be organized between the hotel and Sony so no one will need their cars once parked unless the short walk to city hall and/or Akasha is a problem. There is ample parking at each of these locations, if needed.